

# CARLTON PARISH COUNCIL

## Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 8<sup>th</sup> February 2017

**Present:** S G Tupling (Chairman), J H Boston, S J Cooper, I Sarson, W R Sharp (Councillors), I D Ould (County Councillor), M Cook (Borough Councillor), C J Peat (Clerk).

### **1. Administrative matters**

#### **a) Apologies for absence from Councillors**

There were none.

#### **b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda**

There were none.

### **2. Minutes of the meeting of 11<sup>th</sup> January 2017**

**It was resolved** that the minutes be confirmed and they were signed by the Chairman.

### **3. Filling of casual vacancy**

#### **a) Co-option of Councillor**

**It was resolved** that Simon John Cooper be co-opted as a Councillor. The Chairman welcomed Cllr Cooper to the PC.

#### **b) Declaration of Acceptance of Office**

Cllr Cooper signed a Declaration of Acceptance of Office, and a Declaration of Interests.

### **4. Reports, questions and comments from the following**

#### **a) Parish Councillors**

Cllr Cooper complained about the unacceptable amount of dog fouling on footways and highway verges through the village, with details of incidents and sites. Complaints had been received from a number of parishioners, and these concerns were echoed by all Councillors. An article had been published in the February issue of Carlton News, and some dog owners had been identified and challenged.

Cllr Cook advised that H&BBC had a covert camera which might be deployed on request at problem sites. Warning signs would have to be displayed in an area where a covert camera was in use, and these would be expected to have a deterrent effect. **It was resolved** that a request be submitted to H&BBC for this camera to be set up in the village.

Speeding vehicles were giving cause for concern, with reports of white van drivers racing each other through the village, and large vehicles taking young children to school being driven at excessive speed. The situation was reviewed, and it was noted that the Police

appeared to be more willing to enforce speed limits – a radar gun had been used in Higham and Sheepy, and the detector van was being used in Market Bosworth. It was suggested that temporary signage might be an effective way of making drivers more aware of their speed. It was noted that the vast majority of speeding drivers were local residents, and that there had been no support for the idea of setting up a Community Speedwatch group.

Cllr Ould advised that excessive speed was recognised as a significant factor in many traffic accidents, and that average speed cameras had proved very effective in enforcing the speed limit through an area. These cost £50k each, and representations were being made to central government about funding.

#### **b) Leicestershire County Council**

Cllr I D Ould had submitted a written report, and outlined recent LCC business. School funding, the route of HS2 and the local rail transport plan were key issues affecting the Division.

#### **c) Hinckley & Bosworth Borough Council**

Cllr M Cook had submitted a written report, and outlined recent H&BBC business. Cllr Cook had referred the PC's questions about planning application 15/00658/REM to H&BBC Planning Enforcement.

Cllrs Ould and Cook left the meeting at this point.

#### **d) Carlton Neighbourhood Watch group**

Ms R Yule reported that there had been one incident of violence or sexual assault in October, and no reported crime in November.

#### **e) Parish Clerk**

**Speeding traffic** – following an article in the November issue of Carlton News, there had been no expressions of interest in setting up a Community Speedwatch group (p.1624/3a refers).

**Superfast broadband** - the LCC Superfast Team had investigated, following complaints from parishioners (p.1637/3f refers). Carlton is served by two green cabinets, numbered Market Bosworth number 4 at the junction of Main St and Bosworth Rd, and Market Bosworth number 14 on the southern side of Main St opposite the East Green. Cabinet no.4 is connected, fully functional, has spare capacity and offers VDSL Range A (Clean) download and upload speeds of 55-40 and 13.8-9.1 Mb/s and Range B (Impacted) speeds of 41.1-22.6 and 10.9-5.4 Mb/s respectively. Some providers are unable or unwilling to provide a superfast service to Carlton, and have been advising their customers that this cabinet is full. This is not the case, and such customers are advised to contact alternative providers. The broadband speeds achieved in practice will depend on the distance from the cabinet – a parishioner 350m away has reported speeds of 34.79 Mb/s download and 7.1 upload compared with a download speed of around 6 Mb/s before upgrading. There are technical problems with cabinet no. 14, which should be solved before the end of June.

**Dirty footways** – a parishioner had complained that the footways in the village were dirty with mud and debris and had requested that they be swept. The Clerk had walked the footways and considered that they were reasonably clean for the time of year. The biggest problems were dog fouling and tarmac repairs which had sunk leading to puddles and the accumulation of slippery mud. **It was resolved** that the complainant be advised that an inspection had been made, but that no further action be taken.

**Carlton Road closure** - Carlton Road would be closed on 20<sup>th</sup> February for up to 2 weeks to allow construction of the new bus waiting lay-by at the Wellsborough Road junction (p.1637/3f refers).

**PAYE and payroll** – no reply had been received from HMRC (p.1640/12 refers); NALC had advised that the PC must register for PAYE, this had been confirmed through the HMRC website, and the Clerk had submitted a request for registration. The operation of PAYE would require real-time reporting which would necessitate changes to the way in which the Clerk was paid. Payment of the final instalment of the Clerk's salary for 2016-17 would be subject to PAYE. Because of the need for urgent action, **it was resolved** that the Clerk, in consultation with the Chairman, be authorised to obtain quotations and appoint a payroll manager if there was not time for this decision to be deferred to the next meeting.

**Traffic sensitive streets** – LCC Highways consultation. **It was resolved** that supportive comments be submitted if Market Bosworth PC decided to seek designation of streets in the town centre.

**Record Office** – ROLLR acknowledged receipt of the PC's minutes for 2015 which had been accessioned as DE 9247.

**Barton Road, Mkt Bosworth** – double yellow lines had been painted around the corner next to Home Farm (p.1284/10b; 1572/3a; 1620/2e refer).

**NALC Tree Charter Survey** – had been completed and submitted.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

#### **f) Members of the public**

There were none.

#### **5. Mandate with HSBC Bank**

**It was resolved** that bank accounts be continued with HSBC Bank plc (the Bank) and the Bank is authorised to pay all cheques and act on other instructions for payment signed on behalf of the Council by any two of those listed (the Signatory), whether any account of the Council is in debit or credit; deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt or instructions of any two of those listed; and accept any two of those listed as fully empowered to act on behalf of the Council in any other transaction with the Bank; the Council agrees that any debt incurred to the Bank under this authority shall in the absence of written agreement with the Bank to the contrary be repayable on demand; the Clerk to the Council (the Proper Officer) is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council, and that the Bank may rely on such lists; these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Council and a copy, certified by the Chairman and the Proper Officer is received by the Bank; the Council accepts the account and banking relationship with the Bank will be governed by and subject to the Business Banking Terms and Conditions as amended from time to time together with any terms and conditions in respect of specific products and services requested by the Council from time to time.

The mandate form was signed by all Councillors.

**6. Appointment of an Editor for Carlton News**

**It was resolved** that Mrs Laraine Bristlin be appointed editor of Carlton News.

**7. Name and status of Field Farm, Main Street**

The Clerk had queried the arrangement and order of properties in the Register of Electors, and it had turned out that Field Farm was not an official street name. This meant that the name was not used in the Register of Electors, did not appear in the official list of streets, and was unlikely to be included in street maps or satellite navigation lists. H&BBC would not accept Field Farm as a street name, but would accept the name Field Farm Close. The simplest way of making this into an official street would be for the residents in the street to submit a petition to H&BBC for the name to be changed to Field Farm Close.

**It was resolved** that the Clerk prepare a suitable petition and invite the residents of Field Farm to sign it.

**8. Planning matters****a) Planning applications submitted****b) Comments submitted under delegated powers****c) Planning applications determined**

There were none.

**9. Next meeting**

**It was resolved** that the next meeting be held at 19:30 hrs on Wednesday 8<sup>th</sup> March 2017 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 2045 hrs.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Abbreviations used in these minutes**

H&BBC	Hinckley & Bosworth Borough Council
HMRC	Her Majesty's Revenue and Customs
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
NALC	National Association of Local Councils
ROLLR	Record Office for Leicester, Leicestershire & Rutland
PC	Parish Council
VDSL	Very-high-bit-rate Digital Subscriber Line